



Republic of the Philippines
Department of Education
National Capital Region
DIVISION OF CITY SCHOOLS
San Francisco High School Compound, Misamis St.
Bago Bantay, Quezon City



September 23, 2009

MEMORANDUM TO:

Asst. Schools Division Superintendents
Division/District Supervisors
Elementary/Secondary School Principals
Head Teachers and Teachers In-Charge
Elementary/Secondary Guidance Counselors/Teachers

GUIDANCE COUNSELORS/TEACHERS DIVISION MEETING

1. The Elementary Guidance Teachers' Division Meeting will be held on September 29, 2009, Tuesday, opposite sessions from 8:00 am – 12:00 noon and 1:00 pm – 5:00 pm respectively at T. Alonzo Elementary School, Legaspi St., Brgy. Marilag, Project 4, Quezon City.
2. The meeting of the Secondary Guidance Counselors/Teachers will be on September 29, 2009, Tuesday, 8:00 – 12:00 noon at T. Alonzo Elementary School, Legaspi St., Brgy. Marilag, Project 4, Quezon City.
3. Participants are advised to bring their own food provisions and make prior arrangement with their respective school principals to ensure that no classes are disrupted.
4. The following will be discussed:
 - Team Building
 - Election of Officers
 - LINK Activities
 - December Affairs
 - Recollection
5. Immediate dissemination of this Memorandum is desired.


VICTORIA Q. FUENTES
Schools Division Superintendent